

Job Announcement

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Opening Date:	August 1, 2013	Closing Date:	August 15, 2013
Job Title:	Manager of Information Security/Admin/Compliance	Position Type:	Regular Full Time
PIN:	074748	FLSA Status:	Exempt
Location:	Judicial Information Systems Annapolis, Maryland	Grade/Entry Salary:	T15 -\$69,974 - \$83,879
Financial Disclosure:	Yes		(Depending on Qualifications)

Regular State employees subject to promotion/demotion policy

Essential Functions: Enterprise-wide Security Management role for the Maryland Judiciary responsible for authorization of access to all Judicial Information Systems (JIS) information assets, compliance with all Judiciary Security policies, standards and guidelines, regulatory compliance, audit compliance and Judiciary-wide security education. **Security Administration Management:** Manage the team supporting Judiciary-wide end user and functional/system account administration (creation, modification, deletion) across all JIS managed platforms and manage account recertification. Provide coaching and mentoring for the team to ensure knowledge and skill growth keeps pace with security industry change and Judiciary customer needs and business requirements. Manage development, maintenance and implementation of security administration standards and procedures. **Security Compliance Management:** Works closely with internal and external IT auditors and acts as a liaison between IT and IT audit when addressing audit findings. Coordinates all remediation efforts for JIS IT related audit findings. Works with process owners to prepare audit responses. Guides JIS on regulatory, business and legal requirements for a secure and compliant environment. Collaborates with security team. Develops Security Education programs for Judiciary users connected to the JIS network. Maintain knowledge of current and emerging Information Security vulnerabilities. Performs other duties as assigned.

Education: Bachelor's Degree in Computer Science, Information Security, Information Assurance, Cyber Security, Information Technology, or a related discipline.

Experience: Five years related experience in the area of security administration, security compliance, and risk management. Previous two years of lead and/or supervisory experience.

Preferred: **Recognized Security Certifications to include ISACA, GIAC, ICS, and but not limited to CISM, CISA, GISP, GSNA, or CISSP.**

NOTE: Additional information security experience and certifications will be evaluated for substitution of any or all of the education requirement.

Skills/Abilities: Knowledge of information security, risk management and security compliance in a medium to large scale enterprise environment. Ability to understand the Judiciary's technical and business environment, knowledge of applicable laws and regulations as they relate to security, auditing, risk management, vulnerability assessments, contractor/ vendor negotiations & management and security incident management. Ability to manage a team of trained and skilled professionals and consultants. Ability to communicate with other agencies, auditors, consultants, vendors, and all levels of IT staff and management. Knowledge of project planning, team building, problem-solving, negotiation, and collaboration. Ability to stay current with security practices, guidelines, legislation, etc. Ability to use knowledge to implement and promote continuous improvement of Judiciary's state of security.

Please submit a Maryland Judiciary employment application (unsigned applications will not be accepted) or resume and cover letter stating position title and PIN. The Human Resources Department does not accept faxes and will not be responsible for applications or resumes sent to any other address.

Maryland Judiciary
Human Resources Department
580 Taylor Ave., Bldg. A-1
Annapolis, MD 21401
Email: jobs@mdcourts.gov (Zip files not accepted)

The Maryland Judiciary is a drug free workplace and an equal opportunity employer, committed to diversity in the workplace. We do not discriminate on the basis of race, religion, color, sex, age, sexual orientation, national origin or disability. Applicants who need accommodation for an interview should request this in advance. The candidate selected for this position will be subject to a background check. Employees must be United States citizens or eligible to work in the United States.